



# MISSION DE DEVELOPPEMENT INTEGRE DES MONTS MANDARA

MANDARA MOUNTAINS DEVELOPMENT AUTHORITY

B.P. : 246 - ☎ : 222-293-047 - MAROUA - E-mail : [midimaen@yahoo.fr](mailto:midimaen@yahoo.fr) Site Web : <http://www.midima.cm>

## INTERNAL COMMISSION FOR AWARDING CONTRACTS TO MIDIMA'S INTERNAL PROCUREMENT COMMISSION

### NATIONAL OPEN INVITATION TO TENDER

N°004/AONO/MIDIMA/CIPM-AG/2023 OF 11 SEPTEMBER 2023

### UNDER AN EMERGENCY PROCEDURE

For the purchase of a 4x4 Station Wagon type company vehicle for the Director General of the Mission for the Integrated Development of the Mandara Mountains Development Authority (MIDIMA) in Maroua, Diamaré Department, Far North Region.

Funding: BIP/MINEPAT, Chapter 94; Financial year: 2023;

Charging: 94 195 03 110000 524311.

#### 1. Purpose of the invitation to tender

As part of the implementation of the performance plan of the Mandara Mountains Development Authority (MIDIMA) for the financial year 2023, the Director General of MIDIMA (Contracting Authority) is launching a National Open Call for Tenders under an emergency procedure for the purchase of a 4x4 station wagon type company vehicle.

#### 2. Scope of services

The services provided under this contract include: the supply of the vehicle, spare parts, transport, handling, commissioning and acceptance.

#### 3. Delivery times

The maximum period allowed by the Employer for delivery of the vehicle which is the subject of this invitation to tender is sixty calendar days (2 months).

#### 4. Allotment:

The supply is in one batch.

#### 5. Estimated cost

The estimated cost of the operation at the end of the preliminary studies is sixty-five million (65,000,000) CFA francs, including VAT.

#### 6. Participation and origin

Participation in this call for tenders is open on equal terms to all concessionary companies providing services established in Cameroon.

#### 7. Financing

The services covered by this invitation to tender are financed by the BIP/MINEPAT, Chapter 94; Financial Year: 2023; Imputation: 94 195 03 110000 524311.

#### 8. Consultation of the tender documents

The tender dossier may be consulted during working hours at the secretariat of MIDIMA's General Management in Maroua (Diamaré Department, Far North Region), as soon as this notice is published in the ARMP's Market Journal.

#### 9. Obtaining the tender documents

The file can be obtained from the secretariat of MIDIMA's General Management in Maroua, Development of Diamaré, BP. 246 -Tél 222 293 047, email: [midimaen@yahoo.fr](mailto:midimaen@yahoo.fr), as soon as this notice is published, against payment of a non-refundable sum of one hundred thousand (100,000) CFA francs, as the cost of purchasing the Tender Documents (DAO), payable into the CAS-ARMP Account N°97568660005-16 at one of the twelve (12) approved BICEC branches.



## **10. Submission of tenders**

Each tender, drawn up in French or English in seven (07) copies, including the original and six (06) copies marked as such, must reach the secretariat of the Director General no later than 06 October 2023 at 10 a.m. sharp and must bear the words:

**NATIONAL OPEN INVITATION TO TENDER  
N°004/AONO/MIDIMA/CIPM-AG/2023 OF 11 SEPTEMBER 2023  
UNDER AN EMERGENCY PROCEDURE**

**For the purchase of a 4x4 Station Wagon type company vehicle for the Director General of the Mission for the Integrated Development of the Mandara Mountains Development Authority (MIDIMA) in Maroua, Diamaré Department, Far North Region.**

Funding: BIP/MINEPAT, Chapter 94; Financial year: 2023;  
Charging: 94 195 03 110000 524311.

To be opened only during the counting session".

## **11. Provisional bond**

Each tenderer must enclose with his administrative documents, a bid bond issued by a first class bank approved by the Ministry of Finance and listed in Exhibit No. 08 of the DAO in the amount of one million three hundred thousand (1,300,000) CFA francs and valid for thirty (30) days beyond the period of validity of the tenders.

## **12. Admissibility of tenders**

On pain of rejection, the documents in the administrative file required must be produced in originals or in copies certified as true by the issuing department or competent administrative authority, in accordance with the stipulations of the Special Rules for Invitations to Tender. They must be less than three (03) months old or have been drawn up after the date of signature of the tender notice.

Any tender which is incomplete in accordance with the requirements of the tender documents will be declared inadmissible. In particular, the absence of a bid bond issued by a first-class bank approved by the Ministry of Finance or failure to comply with the model documents in the tender documents will result in the outright rejection of the tender without any appeal.

## **13. Opening of bids**

Tenders will be opened in one step.

The opening of the administrative documents and the technical and financial offers will take place on 06 October 2023 at 11 a.m. sharp, in the MIDIMA meeting room in Maroua by the MIDIMA Internal Contract Award Commission. Only tenderers may attend this opening session or be represented by a duly authorized person of their choice.

## **14. Evaluation criteria**

Tenders will be evaluated in three (03) stages:

- 1st stage: Verification of the compliance of each tenderer's administrative file.
- Stage 2: Technical evaluation of administratively compliant bids.
- Stage 3: Verification of the financial bids of companies whose technical and administrative bids have obtained the minimum marks required.

The essential criteria for the qualification of candidates will be:

### **14.1 Eliminary criteria**

#### **14-1-1- Administrative documents**

- a) Incomplete file or documents not in conformity after 48 hours;
- b) Falsified or non-authentic documents;
- c) Absence of a bid bond.

#### **14-1-2- Technical offer**

- a) False declaration, falsified or scanned documents;
- b) Turnover in the field over the last three (03) years of at least or equal to one hundred million (100,000,000) CFA francs;



- c) Non-existence of the "organization, methodology and planning" section in the technical offer;
- d) Non-compliance with the major technical specifications of the supply;
- e) Absence of a prospectus accompanied by the manufacturer's technical data sheets;
- f) Absence of manufacturer's approval or authorization where applicable;
- g) Failure to satisfy at least 70% of the essential criteria.

#### **14-1-3- : Financial offer**

- a) Incomplete financial offer;
- b) Non-conformity of the tender model;
- c) Omission in the financial offer of a quantified unit price;
- d) Non-compliant documents;
- e) Absence of a price sub-detail;
- f) Unrealistic and erroneous price sub-details.

#### **14.2. Essential criteria**

The 90 essential criteria for qualifying candidates will relate to:

- a) Presentation based on 3 criteria;
- b) Turnover out of 10 criteria;
- c) Management experience out of 12 criteria;
- d) Availability of spare parts out of 10 criteria;
- e) After-sales service out of 10 criteria;
- f) Method of execution out of 13 criteria;
- g) Access to a line of credit or other financial resources out of 10 criteria;
- h) Availability of essential materials and equipment out of 10 criteria;
- i) The company's references and pre-financing capacity out of 12 criteria.

#### **15. Award**

The Director General of MIDIMA, the Project Owner/Contracting Authority, will award the contract to the bidder whose bid, technically qualified, has been evaluated as the lowest bidder after checking its prices and judged to be substantially compliant with the Tender Documents.

#### **16.Period of validity of tenders**

Tenderers remain bound by their tender for a period of 90 days from the deadline for submission of tenders.

#### **17. Additional information**

Additional information may be obtained during working hours from MIDIMA's Administration and Finance Division, Telephone 222293047, email: midimaen@yahoo.fr; BP: 246 Maroua.

#### Copies to:

- MINMAP
- ARMP
- MIDIMA
- CIPM/MIDIMA
- Display

Maroua, **- 8 SEPT 2023**  
 The Contracting Authority,



**Bakari Robert**  
 Administrateur Civil Principal